

If you don't have an email and password in IRI's database, you can create an account. Click on the Create an Account link or Create Account button on the login page.

A screenshot of the login page. At the top, it says "Login". Below that are two input fields: "Email:" with the placeholder "someone@example.com" and "Password:" with the placeholder "Password". There is a checkbox labeled "Remember me" and a note "Uncheck if on a public computer" in orange. A blue "Login" button is below. A red arrow points to a blue link "Forgot your password?" and a blue link "Create an account" which is enclosed in a dashed box. Below the login form, it says "Not in our system?" in blue, followed by "If you are new to our site, please create an account." and a blue "Create Account" button. A red arrow points to this button.

Check for your email by entering it into the form and click the Search button.

A screenshot of a form titled "Have an account already?". Below the title, it says "Please enter your email address below to see if your record exists in our system. If a match is found and you have forgotten your password, you may request a new one." There is an input field for "Email:" containing "carol@aig.com" with a yellow highlight. A blue "Search" button is below the input field, with a red arrow pointing to it.

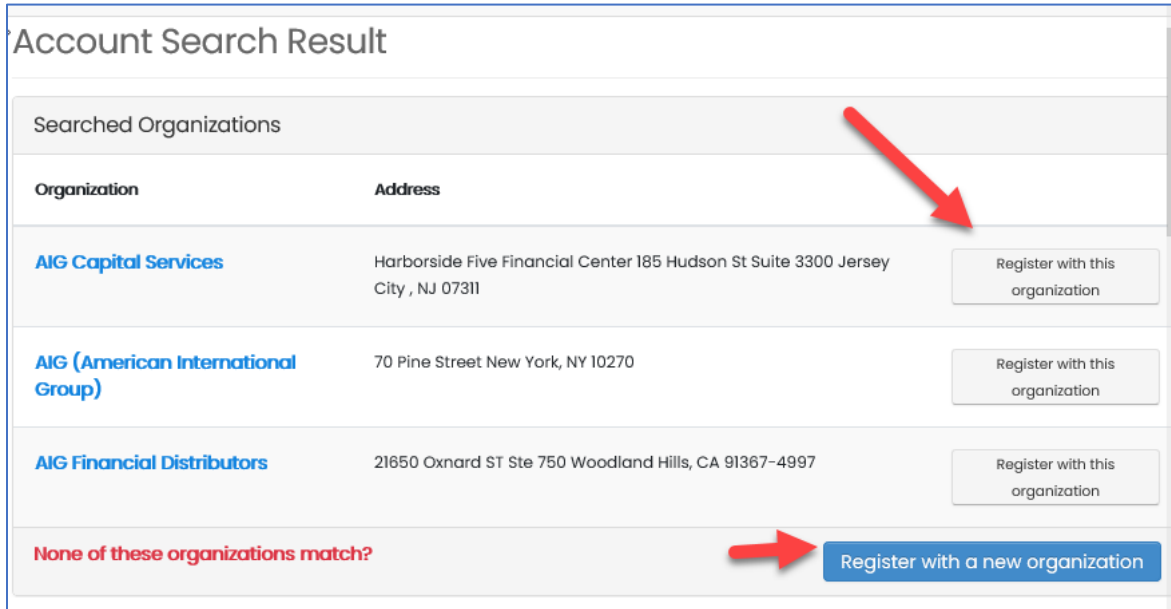
The database will check for any company with the same domain as your email (In this example @aig.com) and show those companies. Choose the appropriate company by clicking on the “Register with this organization” button. If your organization is not shown on the list, click on the “Register with a new organization” button at the bottom of the list.

### Account Search Result

Searched Organizations

Organization	Address	
<a href="#">AIG Capital Services</a>	Harborside Five Financial Center 185 Hudson St Suite 3300 Jersey City , NJ 07311	<a href="#">Register with this organization</a>
<a href="#">AIG (American International Group)</a>	70 Pine Street New York, NY 10270	<a href="#">Register with this organization</a>
<a href="#">AIG Financial Distributors</a>	21850 Oxnard ST Ste 750 Woodland Hills, CA 91367-4997	<a href="#">Register with this organization</a>

**None of these organizations match?** [Register with a new organization](#)



Complete all the form fields, especially those that are required, and click the Continue button.

### Create an Account | [Create an Account](#)

[Cancel](#) [Continue](#)

#### Personal Information

Prefix:

First name:   
Required

Middle name:

Last name:   
Required

Suffix:

Title:   
Required

#### Address Information

Mailing address:   
Required

Address line 2:

City:   
Required

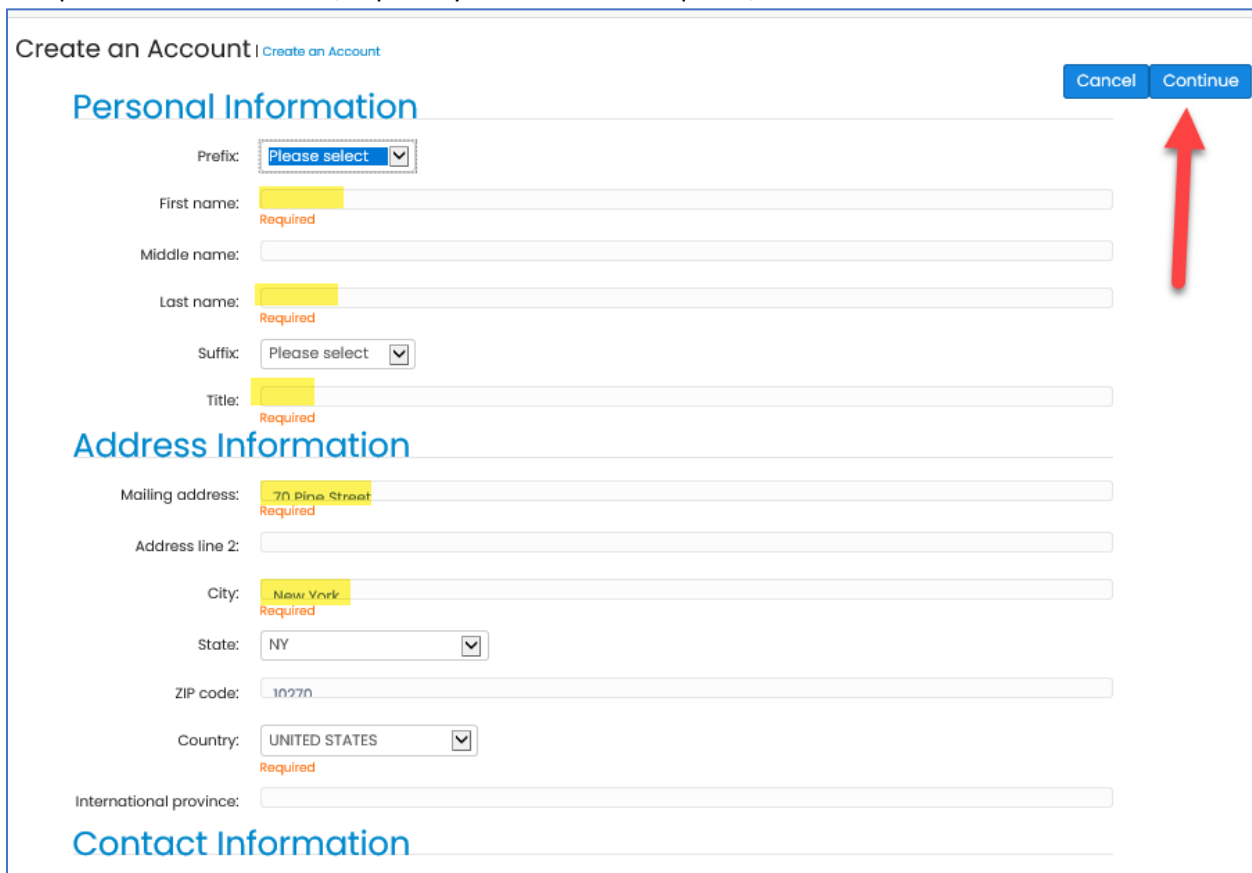
State:

ZIP code:

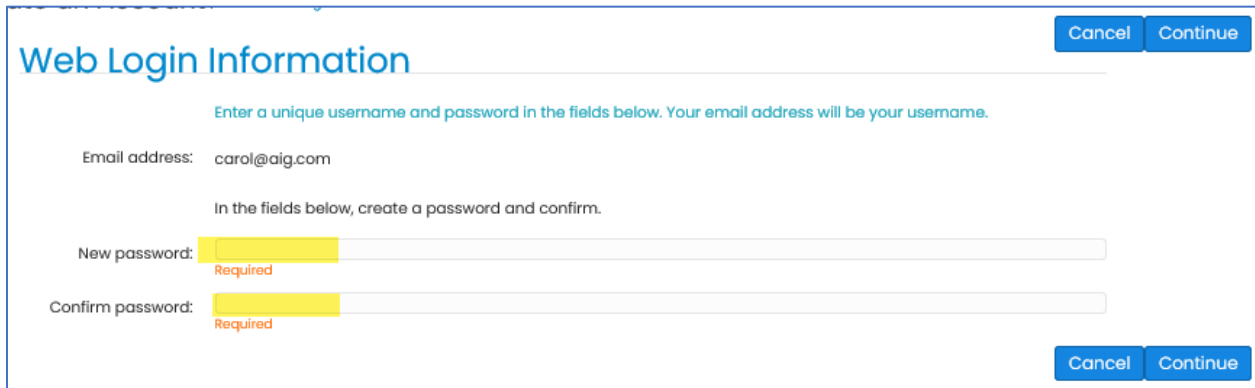
Country:   
Required

International province:

#### Contact Information

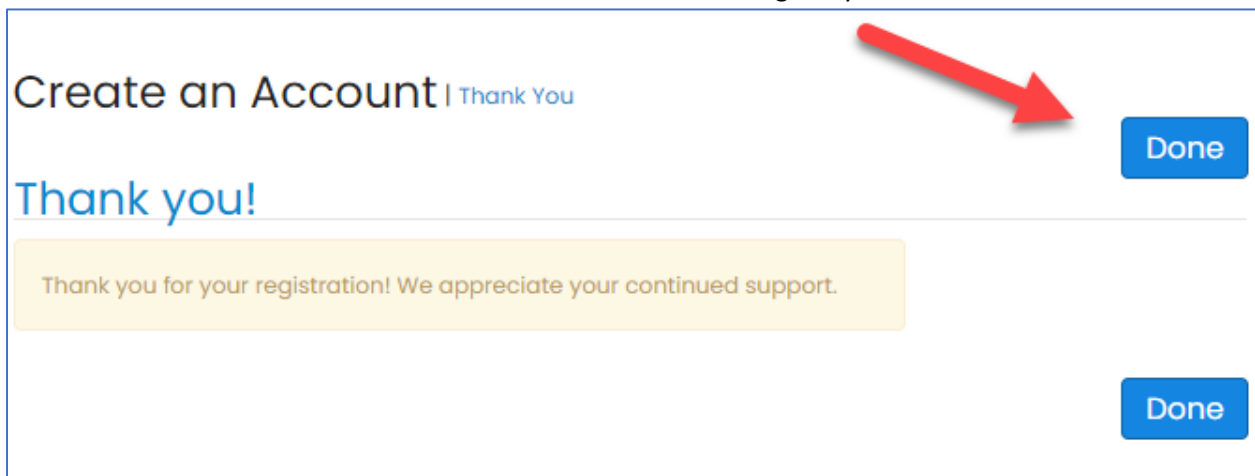


Enter and confirm a password and click the Continue button.



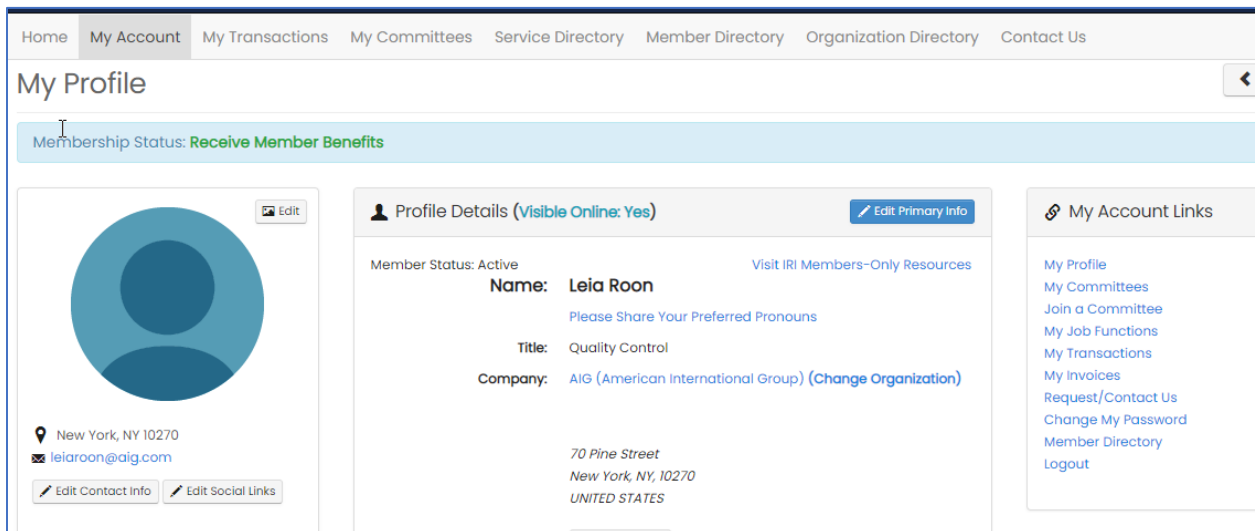
The form is titled "Web Login Information" and includes a "Cancel" and "Continue" button in the top right. Below the title is a blue instruction: "Enter a unique username and password in the fields below. Your email address will be your username." The "Email address" field is pre-filled with "carol@aig.com". Below this is the instruction "In the fields below, create a password and confirm." There are two password fields: "New password:" and "Confirm password:", both with a yellow highlight and a red "Required" label below them. "Cancel" and "Continue" buttons are also present in the bottom right.

You have created an account and can click the "Done" button to go to your account.



The screen is titled "Create an Account | Thank You" and features a large red arrow pointing to a blue "Done" button in the top right. Below the title is the text "Thank you!" and a yellow message box that says "Thank you for your registration! We appreciate your continued support." A second blue "Done" button is located in the bottom right corner.

You will be taken to your profile page where you can edit and add information as well as review committee participation, transactions, and invoices.



The "My Profile" page has a navigation bar with links: Home, My Account, My Transactions, My Committees, Service Directory, Member Directory, Organization Directory, and Contact Us. The main content area includes a membership status bar that says "Membership Status: Receive Member Benefits". Below this is a profile card for "Leia Roon" with a circular profile picture and an "Edit" button. The profile details include: "Member Status: Active", "Name: Leia Roon", "Title: Quality Control", and "Company: AIG (American International Group) (Change Organization)". The address is "70 Pine Street, New York, NY, 10270, UNITED STATES". There is also a "My Account Links" sidebar with options like "My Profile", "My Committees", "Join a Committee", "My Job Functions", "My Transactions", "My Invoices", "Request/Contact Us", "Change My Password", "Member Directory", and "Logout".